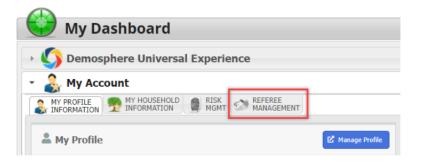
### Login and Access

#### Go to www.BIGWALNUTSOCCER.COM

#### Click the "Log In" button in the top right corner.

If you have not set up a password, or you have forgotten your password, use the "Forgot Password" link on the login screen to generate a password reset email. Be sure to enter the email address associated with your referee registration. Once logged in, click on the **Referee Management tab** and then the **Access your Profile button** to access the Referee Management System.



## Searching and Self-Assigning Game Assignments

Based on your assigning organization's policy, you may be able to search for and claim your own game assignments.

- 1. Click on the **Self-Assign** menu option on the left side of your referee page. A list of all self-assign enabled games will appear. This view will display all Self-Assign enabled games that you are eligible and available for (grade level, status, blackout dates, and region/map preferences are all taken into account to determine eligibility).
- 2. To narrow down the list of self-assign eligible games, you can **use the Search box or click on any column header to sort or filter the list.** Once you have located a game you would like to accept, **click the Accept button**.

PROFILE F	EFERE								
Calendar	5	elf Assig	nments						
Self-Assign >	Q Search A ROWS - 100% LOADED			PLTERS Add filters by clicking the ▼ icon within column headers					
Preferences	¢	GAME	DATE/TIME	LOCATION	ROLE	SEASONAL INFO	TEAMS	PAY	ACCEPT
Payment Settings	1	210	2/12/2022 9:00 AM	Liberty Station FIELD B	CR CENTER REF	Training Recreational (Reg) / Fall 2021 Rec FEMALE > GU7 (2015)	H: GU7 (2015) Superstars A: GU7 Parrots	\$25.00	ACCEPT
	2	210	2/12/2022 9:00 AM	Liberty Station FIELD B	AR ASSISTANT REF	Training Recreational (Reg) / Fall 2021 Rec FEMALE > GU7 (2015)	H: GU7 (2015) Superstars A: GU7 Parrots	\$15.00	ACCEPT
	3	1	2/12/2022 11:30 AM	Liberty Station FIELD B	CR CENTER REF	Training Recreational (Reg) / Fall 2021 Rec FEMALE > GU7 (2015)	H: GU7 (2015) Rockstars A: GU7 Seahorses	\$25.00	ACCEPT

The game will appear on the Calendar view just as games that were sent directly by assignors appear. The 'Assigned By:' section will indicate if a game was Self-Assigned.

Center Ref - \$25.00		State Cup (Comp) 2022 Male > BU11 (2011)	H: Mission Pacific Soccer - Mission Pacific Silver BU11 (2011) A: Mission Pacific Soccer - BU1 (2011) Honeybadgers
Assigned by: Self Assigned	Role: AR - Assistant Ref NOT YET ACCEPTED		Role: CR - Center Ref

4. To correct a self-assignment mistake, contact your assignor or admin contact who can set the status of the game role back to empty. Game roles that are Self-Assigned will trigger an email to all assignors who have assignment rights for the season.

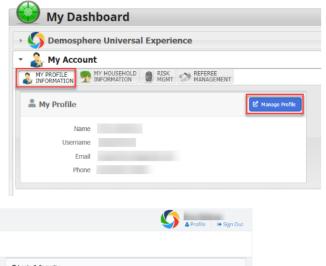
### Upcoming Assignments Report

The Upcoming Assignments Report will display future game assignments and the game details. Hover over the game numbers to view the game details including season/ competition, grouping and team name information.

Compress MeNU	Upcoming Assignments				Report Upcoming Assignments 👻
Self-Assign	Q, Search 4 ROWS - TODR-LOADED 🗸	FRIERS Add filters by clicking the <b>Y</b> icon within column headers			
Preferences	# GAME DATE/TIME	ROLE LOCATION	ADDRESS	SEASONAL INFO	OTHER REFEREES
	1 202 12/12/2021 11:00 AM	CR Liberty CENTER Station REF FIELD B	2455 Cushing Road San Diego, California 92106	State Cup (Comp) / 2022 MALE > 8011 (2011)	
	2 203 12/19/2021 9:30 AM	CR Liberty CENTER Station REF FIELD A	2455 Cushing Road San Diego, California 92106	State Cup (Comp) / 2022 FEMALE > GU14 (2008)	
	3 207 1/2/2022 8:30 AM	CR Liberty CENTER Station REF FIELD A	2455 Cushing Road San Diego, California 92106	Training Recreational (Reg) / Fall 2022 Spring MALE > U7	Eddie Assistant Ref
	4 206 1/15/2022 11:00 AM	CR Liberty CENTER Station REF FIELD B	2455 Cushing Road San Diego, California 92106	Training Recreational (Reg) / Fall 2022 Spring MALE > U7	

# Updating Profile Information

- 1. To edit your first/last name, date of birth, phone number, gender, or email address, click on the My Profile Information tab on your Demosphere Dashboard and then click on the Manage Profile button.
- 2. From here, click the Manage My User Profile button to be directed to your My Demosphere page.
- 3. Locate your **profile link** in the upper right corner of the screen and click the **Edit button** next to your profile detail to open up the edit view for your profile information. If you update your email address, you will be sent a confirmation email instructing you to verify the email change before you can login with the new email address.



Erica Referee				
🛓 Profile Detail		✓ Edit	& Login & Security	
	and the second se		Password:	A Change Password
	<sup>10</sup>		Verified:	¥
	Primary		Last Sign-in:	
	C Primary			
	🖀 Referee			
	#			